

Guidelines for submitting security information prior to entry into a port

Security information prior to entry into a port (a pre-arrival notification) is information provided by ships to which the International Code for the Security of Ships and of Port Facilities (ISPS Code) applies, and which have to submit this information if they intend to enter a port of a Member State of the European Union.

- (1) The pre-arrival notification prior to entry into an Estonian port shall be submitted via the Electronic Maritime Information System found at the web address <https://www.emde.ee/vi-iloginedit>
- (2) The pre-arrival notification shall be provided:
 - 1) at least 24 hours in advance of entry into port;
 - 2) at the time the ship leaves the previous port if the voyage takes less than 24 hours;
 - 3) as soon as the port of call becomes known, if the port of call is not known or if it is changed during the voyage.
- (3) With intention to enter a port of a Member State of the European Union, the ship shall submit the pre-arrival notification in the format approved by this Member State, following their procedures. In the absence of the format and procedures, a form approved by the Estonian Transport Administration can be obtained from the website of the Estonian Transport Administration <https://transpordiamet.ee/en> under the section 'Safety and supervision'.
- (4) With intention to enter an Estonian port, the ship shall submit information according to the approved pre-arrival notification form via the Electronic Maritime Information System mentioned in clause 1 of this Annex (uploading a file is not possible with the form).
- (5) The pre-arrival notification shall be submitted either by the master, the ship security officer, the agent or another representative of the Company.
- (6) In accordance with Article 7 of Regulation (EC) No 725/2004 of the European Parliament and of the Council, when an international scheduled service is operated between two or more Member States, any of the Member States involved may request of the other Member States that an exemption from the pre-arrival notification be granted for that service.

Additional information together with the documents required and updated contacts can be obtained from the website <https://transpordiamet.ee/en> under the section 'Safety and supervision', or directly from

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